

NOTICE TO UTILITY CUSTOMERS

All Winfield Water Works and Sewer Board utility bills are now due by 4:30 P.M. on the 15th of each month. Should the 15th of the month fall on a holiday, week-end or anytime the utility office is closed, bills will be due the following business day by 4:30 P.M. Penalties will be added to delinquent accounts.

Any bills placed in the drop box after 4:30 P.M. will be credited the following business day. Any bills placed in the drop box after 4:30 P.M. on the 15th of the month will be considered delinquent and penalties will be added.

Utility bills not paid by the 25th day of the month by 4:30 P.M. will be assessed a \$50.00 service fee per account. In addition, the service will be disconnected.

In order to have services re-connected, the account shall be paid in full to include the \$50.00 service charge.

If an account remains unpaid by the 3rd day of the following month, the account will be closed. To re-establish service, an account origination fee will be required and any unpaid balance shall be paid.

Any customer or person who presents one check or two bank drafts for payment of utilities which are returned unpaid within a one (1) year period shall be unable to issue a check for payment on their account for the subsequent twelve (12) month period.